

BACKGROUND CHECKS for STATE EMPLOYMENT

PURPOSE

To set minimum standards governing background checks for State employment.

SCOPE

This policy applies to all merit and non-merit agencies subject to the jurisdiction of the State Personnel Department. It is recommended that other governmental entities also adopt this policy.

POLICY STATEMENT

The State of Indiana is committed to providing the public with qualified staff who possess good character and standards. This policy will provide basic safeguards to meet that commitment and assist in maintaining a safe work environment for employees, clients, and customers of state agencies.

REFERENCES:

IC 4-13-2-14.7

IC 4-15-1.8-7

IC 4-15-2-16

IC 12-24-3-2

31 IAC 2-6-3

Commercial Drivers' License Policy

Arrests & Convictions Policy/R&P

EFFECTIVE DATE October 3, 2007

Supersedes Policy dated June 1, 2003

APPROVAL:



Debra F. Minott, State Personnel Director

Date:

October 3, 2007